

River Heights City

****REVISED****

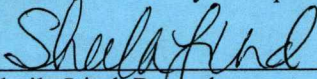
COUNCIL MEETING AGENDA

Tuesday, September 22, 2015

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Adoption of Previous Minutes and Agenda
 - Pay Bills
 - Purchase Requisitions
 - Finance Director Report
 - Public Works Report
 - Administrative Report
 - Public Comment
- 6:45 p.m. Adoption of a Resolution to Update Fees
- 6:50 p.m. Pickleball Request for Lines on the Tennis Court
- 6:55 p.m. Hear Presentation from John Cox on Website Bid
- 7:15 p.m. Adoption of a Resolution Canceling the River Heights City General Election on November 3, 2015
- 7:20 p.m. Discuss Curb and Gutter Installation on Stewart Hill Drive
- 7:30 p.m. Discuss Logan Proposed Fire Protection Contract and Wastewater Treatment Contract
- 7:45 p.m. Eagle Project Review – Tyler and Jake
- 8:00 p.m. Mayor and Council Reports
- 8:20 p.m. Adjourn

Posted this 21st day of September 2015



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

River Heights City Council Minutes of the Meeting September 22, 2015

Present were: Mayor James Brackner
Council members: Doug Clausen
Robert "K" Scott
Geoff Smith
Dixie Wilson
Blake Wright

Recorder Sheila Lind
Public Works Director Clayton Nelson
Finance Director Clifford Grover
Treasurer Wendy Wilker

Others Present: Gayle Brackner, Melanie Fenstermaker (USU Journalism Student), Kevin Opsal, Cindy Schaub, Wade Swan, Cleon and Chandler Smith, John Cox, Peggy Smith, Lisa Ellis, LeGrand and Jolene Bingham, Cathy Bush, Steve and Roxanne Bilbao, Curtis Crabb, Dustin Lowe, Tyler Hoggan, Jake Hodges

The following motions were made during the meeting:

Motion #1

Councilmember Wright moved to "adopt the minutes of the September 8, 2015 Council Meeting, and the evening's revised agenda." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #2

Councilmember Smith moved to "pay the bills as listed." Councilmember Wilson seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #3

Councilmember Scott moved to "adopt Resolution 7-2015, A Resolution to Update Fees, with the addition of the words 'Right-of-Way' in front of 'Excavation'." Councilmember Wilson seconded the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #4

Councilmember Clausen moved to "paint pickleball lines on the east tennis court with light blue lines within the next 10 days." Councilmember Wright seconded the motion but "recommended to use a color just lighter than the dark field of the city's courts." Clausen, Scott, Smith and Wright were in favor. Wilson opposed.

Motion #5

Councilmember Clausen moved to “adopt Resolution 8-2015, A Resolution Canceling the River Heights City General Election on November 3, 2015.” Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #6

Councilmember Clausen moved to “install a curb and gutter on the Stewart Hill Drive hill as per Parson’s bid.” Councilmember Smith seconded the motion, which carried with Clausen, Smith and Wright in favor. Wilson opposed and Scott abstained because he didn’t care either way.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, September 22, 2015.

Opening Remarks and Pledge of Allegiance: Councilmember Scott opened the meeting by stating how impressed he is with River Heights residents for keeping their yards so nice and for the drivers being so cautious when the school children are out. Councilmember Smith led the group in the Pledge of Allegiance.

Adoption of Previous Minutes and Agenda: Minutes of the September 8, 2015 Council Meeting, were reviewed.

Councilmember Wright moved to “adopt the minutes of the September 8, 2015 Council Meeting, and the evening’s revised agenda.” Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Pay Bills: The bills were presented and discussed.

Councilmember Smith moved to “pay the bills as listed.” Councilmember Wilson seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Purchase Requisitions: PWD Nelson explained that Dan Hogan is digging a sewer trench on 600 South for the Saddlerock Subdivision. Once Mr. Hogan replaces the asphalt, it will leave the south side of the road looking bad. Mr. Nelson wonders if the city would be interested in replacing this section, since the city is responsible for it and it will cost less to have it done at the same time as the north side. Parson Staker has bid \$2,254 for new asphalt. Dan Hogan would pull the existing asphalt for \$1,580. The location is between 850 East and 900 East. Councilmember Wright said he’d been thinking the city needs to look at replacing the whole road at some point. They could wait or do it now. PWD Nelson said Mr. Hogan has to replace some of the asphalt along Phase 1. If the city did the above mentioned section now the road would be all new up to 900 East. There won’t be any road cuts made for Phase 3. All five council members gave approval to have it done now.

Finance Director Report: FD Grover reported on the city’s financial situation. He explained that good accounting procedures require that any money collected for the city should be deposited into city coffers. Reimbursements should be for specific receipts only. It should be done this way in all areas of Apple Days and other organizations, where applicable.

Public Works Report and Discussion: PWD Nelson reported on the following:

- The 600 East Project (between 400 South and Stewart Hill) will start tomorrow. The asphalt will be ground up and pulled off. Robert Davies, of 340 S 600 E, has asked that the city put some curb cuts in his property to allow storm run-off into his property. If his storm ponds get full, it would release back into the curb and continue down the road. Mr. Davies is willing to

pay the difference if it ends up costing more. He is also willing to sign a waiver, releasing liability from the city. The Council agreed to allow it.

- Conserve is moving along. They are working through ground water problems.
- Saddlerock Phase 2 is scheduled for blacktop this Friday or Monday.
- The engineering on the StormTech system for the vacant lot in Saddlerock should be ready by Thursday.
- Mr. Nelson asked if the Council would like to use the same company as last year to hang the Christmas lights on the tree in the park. They offer a discount if they install before the end of October. They will also offer a discount since we used them last year. He reminded that they will hang the lights and remove them after the season. The Council agreed. Councilmember Smith said the Tree Lighting Ceremony is scheduled for Monday, November 30.

Administrative Report: Recorder Lind reported she will be gone to a recorder's conference tomorrow through Friday, held at the Riverwoods Conference Center in Logan. She thanked all those who contributed to the city newsletter. It will start to be delivered next week.

Public Comment: Chandler Smith showed a design and gave details for his eagle project for the trail sign in the Stewart Hill area. It will be made of colored aluminum. PWD Nelson said it will cost the city \$300-\$400. Councilmember Wilson and PWD Nelson will work with him on the location. The size will be 24" x 18". Councilmember Scott asked if would be dedicated at some point. They hadn't considered this. Ms. Wilson and Mr. Wright remembered they had discussed the sign size as 24 x 30 at a previous meeting. The Smith's weren't sure this would be possible, but will check and get back to Ms. Wilson.

Gayle Brackner expressed concern that 600 South and 600 East would be under construction at the same time. PWD Nelson said there might be a couple days of it, but doesn't see that it will be a problem.

Adoption of a Resolution to Update Fees: Mayor Brackner pointed out the two fees being added to the resolution were: Application to the Appeal Authority and Excavation Permit. Councilmember Wright suggested adding the word 'Right-of-Way' before 'Excavation.'

Councilmember Scott moved to "adopt Resolution 7-2015, A Resolution to Update Fees, with the addition of the words 'Right-of-Way' in front of 'Excavation'." Councilmember Wilson seconded the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Pickleball Request for Lines on the Tennis Court: Councilmember Wilson thanked the ladies for not chalking the tennis courts because it looks bad on other courts where this has been done. She informed that she has looked at other courts that have been painted for pickleball. She would like to wait on the decision to paint the tennis courts until spring so they can see how the new courts in Saddlerock work out. There are only a few more weeks left of play time. She didn't bring her tennis friends to the meeting to speak out, but she can speak for them that they would agree. Peggy Smith gave their list of pros for having the lines painted (included with the minutes).

Lisa Ellis showed photos of tennis courts with painted pickleball lines in St George and other areas. She pointed out the ones that look good and others that look bad. Millville said one person has called to complain but they have received many positive comments. Ms. Ellis liked the Logan lines the best, they are not too bright. Having the lines on the tennis courts would allow children of pickleball players to play at the park.

Cathy Bush hoped the new courts in Saddlerock will run north south. Councilmember Wilson asked if they really feel only subdivision residents will use the Saddlerock courts. Peggy Smith said it will be a selling point for the lots.

Councilmember Wilson suggested the Stewart Hill park area is another option for the installation of courts. She doesn't feel painting on the tennis courts is necessary. She had hoped they would be excited about the court the city has installed on the blacktop of the park and the new courts in Saddlerock, but they don't seem to be.

Cathy Bush said every time she has come to play pickleball there has only been one tennis court being used. PWD Nelson said quite often the two outer courts are used. The center one isn't desirable because of the stray balls. Peggy Smith asked if they could paint the lines on the middle court since they won't mind playing on that one. Councilmember Wilson said tennis players complain about the noise of the paddle and the ball, that it's distracting. Ms. Bush wonders if the Saddlerock residents will think it's too noisy.

Steve Bilbao gave a handout of his opinions (included with these minutes). He said the reality is that the new courts won't be ready in the spring. PWD Nelson reminded there is a court they can play on already. Mr. Bilbao said the blacktop one really isn't an option. He asked that the council review his points and consider each item before a decision is made.

LeGrand Bingham discussed the history of the tennis courts and the battle they had in getting the city to allow them to be built. He is glad to see the citizens use them and that the city is taking care of them.

Councilmember Smith asked if the lines are permanent once they go down. He was told they are permanent. They won't go away until the courts are resurfaced.

Steve Bilbao asked the opinion of the other council members.

Councilmember Clausen moved to "paint pickleball lines on the east tennis court with light blue lines within the next 10 days." Councilmember Wright seconded the motion but "recommended to use a color just lighter than the dark field of the city's courts." Clausen, Scott, Smith and Wright were in favor. Wilson opposed.

PWD Nelson said the tennis court company is about 2 months out. They won't be up here to paint within 10 days. Councilmember Wilson will call them tomorrow to see how fast they can get up here. She will also call a couple other companies to see what their time frame is.

Hear Presentation from John Cox on Website Bid: John Cox discussed his proposal for the city's website. He is a fire fighter and does this business on the side. He discussed his experience on the Logan and Nibley websites. He plans on doing this for years and doesn't plan to move anywhere. He answered a few questions from the Council.

Councilmember Clausen recommended putting this on the next agenda for a decision.

Councilmember Smith explained the gmail feature and why it would be better than using email. John Cox said he doesn't host gmail, but would be willing to help the city, if needed.

Adoption of a Resolution Canceling the River Heights City General Election on November 3, 2015: Due to the fact that there are three candidates and only three open seats on the council, River Heights will not need to hold an election this year.

Councilmember Clausen moved to "adopt Resolution 8-2015, A Resolution Canceling the River Heights City General Election on November 3, 2015." Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Discuss Curb and Gutter Installation on Stewart Hill Drive: PWD Nelson has received one bid from Parson's for around \$8,000. He can't get anyone else to bid the job because they are too busy. Parson's is willing to do it as a change-order on the 600 East project. Councilmember Wilson suggested there are other places in the city that could also benefit from curb and gutter. Councilmember Scott asked if the installation of curb and gutter on Stewart Hill will benefit the new 600 East project. PWD Nelson said, not really, but it will be cheaper for Parson's to do it while they're already working in the area.

187 Councilmember Wright asked PWD Nelson to explain the benefit of installing curb and gutter
188 in this area. Mr. Nelson said it will preserve the road longer and the storm water run-off would tie into
189 the new construction. There is a storm drain in the area that runs into the irrigation system.

190 Mayor Brackner explained that the Mickelson's requested the curb and gutter in hopes it would
191 get rid of the weeds and remedy the erosion on their hill. PWD Nelson said the erosion problem has
192 already been somewhat remedied.

193 Councilmember Smith suggested going ahead with the project while there is already work
194 being done in the area, and consider other sections when work is going on nearby.

195 **Councilmember Clausen moved to "install a curb and gutter on the Stewart Hill Drive**
196 **hill as per Parson's bid." Councilmember Smith seconded the motion, which carried with**
197 **Clausen, Smith and Wright in favor. Wilson opposed and Scott abstained because he didn't care**
198 **either way.**

199 Discuss Logan Proposed Fire Protection Contract and Wastewater Treatment Contract: Mayor
200 Brackner informed that since the last meeting, two council members have met with him to discuss
201 some considerations, in regards to the situation with Logan. He handed out and explained a revised
202 analysis (included). He asked that they look over it carefully to determine if they want him to go back
203 to Logan and renegotiate the fire contract and at what level. He reminded that if they don't go with the
204 current wastewater contract they won't have a member on the board. In 10 years they would need to
205 redo their contract, which they have no idea how it will turn out. Councilmember Clausen brought up
206 the point that by staying with our current contract, it also risks putting relationships with the other
207 cities on the line. Councilmember Wright said the least amount River Heights would lose by going
208 with the new contract is \$314,134.

209 Councilmember Wright informed that he and Councilmember Clausen met with Mayor
210 Brackner during the week because he is concerned about making such a big decision on behalf of the
211 citizens when the Council isn't sure what they want. Because of the complexity of the issue he'd like
212 to hear what the residents would like the Council to do, since it will financially impact them. He
213 wondered if they could develop a one-page flyer with a brief explanation and have it delivered to the
214 citizens, inviting them to a public hearing where they could ask questions and voice their opinions.
215 Councilmember Wilson suggested the flyer be made up of two opinions, one for and one against.

216 Councilmember Clausen explained that the contract Logan is offering is what it is, we can't
217 change it. PWD Nelson clarified that this is a rate committee agreement. There will be additional
218 contracts between Logan and each of the other participating cities.

219 Mayor Brackner stated the current amount River Heights residents pay for wastewater is
220 \$19.05. He figures the worst case scenario (if they go with the new contract) would raise it to \$33.76.
221 If they vote to stay with current contract, the rate will likely increase to \$23.08. Councilmember
222 Clausen reminded, in 2018 the fire contract with Logan will come due and they have no idea what that
223 will be raised to.

224 Councilmember Smith asked Mayor Brackner what he recommends, since he has been very
225 involved in the negotiations. Councilmember Wright stated Mayor Brackner has been careful not to
226 give his opinion but guesses he would probably stay with the current contract, but he wishes Logan
227 would make a better offer on the fire contract.

228 It was decided that Mayor Brackner will draft an information flyer, which will invite citizens to
229 a hearing to give their opinion. He'll have the Council review it before it gets delivered next week
230 with the newsletter. Mayor Brackner will let Logan Mayor Peterson know what the city has in the
231 works.

232 Eagle Project Review – Tyler Hoggan and Jake Hodges: Tyler and Jake explained they have a
233 plan to install a flagpole and two benches at Ryan's Place Park. PWD Nelson has met with Craig
234 Adams about the project, who explained that it was part of the original park design, but didn't get done

235 at the time of construction. They handed out a design of the project, which would be located between
236 the restroom and volleyball court. The Ryan's Place Park foundation will stand the cost, so there will
237 be no cost to the city. The boys said the parts are ordered and they hoped to start construction October
238 3 and be done by the end of October. Mr. Nelson said Craig Adams would like to oversee the project
239 and sign off on it, as well as the city.

240 The council approved them to go ahead on the project as presented. If Craig Adams raises any
241 questions, the city would like to have another look at it.

242 Mayor and Council Reports: Councilmember Wright discussed the bid for the website. He
243 asked for input. Councilmember Scott said it would be great to have the city's website be mobile
244 compatible. Councilmember Smith said it's time to spend money on the website. Mr. Scott
245 recommended going with the full bid, excluding the cost for photos. It was suggested that it be
246 brought to the next meeting as a purchase requisition. Councilmember Wilson would like to review
247 purchase requests before the meeting. She was told that often times the requests aren't ready until
248 right before the meeting. When they are prepared in enough time to go out with the agenda packets
249 then they will be sent ahead of time, otherwise, they will be presented at the meeting. If the Council
250 has any reservations, they can table the request.

251 Councilmember Clausen brought up his recent correspondence with Rocky Mountain Power.
252 They sent a bid for the city to purchase all 81 light poles. The payback to the city would be about 7
253 years. He is not in favor of doing this. He will schedule a meeting to discuss it further with RMP.
254 Mayor Brackner agreed there are a lot of unknowns about this right now. PWD Nelson feels it will be
255 confusing if the city owns some of the light poles and RMP still owns some.

256 Councilmember Clausen reported that he has received some information from Engineer
257 Rasmussen on developing a commercial sewer rate. He'll review it and bring a proposal to the Council
258 at a later date.

259 Councilmember Clausen asked PWD Nelson if we have a sewer line infiltration repair date
260 scheduled yet. Mr. Nelson said they are having trouble with their equipment. As soon as it is fixed
261 they will be here. It might be a couple weeks still.

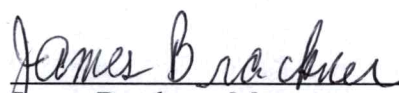
262 Mayor Brackner asked PWD Nelson to report on the water looping project. PWD Nelson said
263 it has come to their attention that there needs to be some easement issues worked out.

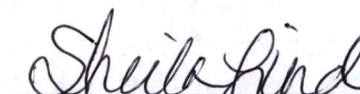
264 Councilmember Scott said he is working on putting together a community committee to help
265 with emergency preparedness. Mayor Brackner suggested Darlene Craney. She has a strong interest in
266 this area.

267 Councilmember Smith reminded the Tree Lighting Ceremony is scheduled for November 30.

268 Councilmember Wright reminded the Council that they approved Seth Tait to be the River
269 Heights Appeal Authority. It turned out that his firm had a conflict with him working on the upcoming
270 Kraus case. City Attorney Jon Jenkins recommended Dustin Ericson, who has agreed to take care of
271 this case, which will take place tomorrow night. Mr. Ericson is the appeal authority for Millville and
272 Tremonton. Mr. Wright feels he will do a great job. The Council gave their consent.

273 The meeting adjourned at 8:40 p.m.

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278 James Brackner, Mayor
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Sheila Lind, Recorder

River Heights City Bills To Be Paid

September 22, 2015

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Cache Valley Publishing	Public Hearing Ad		\$40.05							\$40.05
2	Chemtech-Ford, Inc.	Water Testing							\$1,367.00		\$1,367.00
3	Comcast	Office Internet	\$21.25						\$21.25	\$21.25	\$63.75
4	Daines & Jenkins	Legal Fees	\$150.00								\$150.00
5	Division of Drinking Water	Clayten Certification							\$100.00		\$100.00
6	Douglas Clausen	ULCT Hotel & Mileage							\$388.25		\$388.25
7	Ericson & Shaw, LLP	Attorney/Acting for Jenkins	\$325.00								\$325.00
8	LeGrand Johnson	Pickle Ball Basketball Court			\$93.98						\$93.98
9	Lisa Ellis	Finalize Appledays Tennis Tournament Expense					\$5.00				\$5.00
10	Logan City	Water Consumption							\$174.58		\$174.58
11	Providence City	Public Defender	\$240.00								\$240.00
12	Questar	Gas	\$21.87		\$10.35			\$3.25	\$21.36	\$3.25	\$60.08
13	Sheila Lind	Silent Auction Item for UMCA Conferenc	\$64.00								\$64.00
14	Tiffany Wiese	Park Rental Refund			\$100.00						\$100.00
15	Utah Local Government Trust	Property-Kubota	\$1.06		\$1.64			\$5.00	\$6.33	\$6.67	\$20.70
16	Utah Local Government Trust	Monthly Workers Comp Fee	\$13.16		\$20.20			\$61.68	\$78.13	\$82.24	\$255.41
17	Watkins Printing	Checks	\$155.95								\$155.95
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33	VISA Payment										
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35	Code 42	Cloud Back Up	\$9.99								\$9.99
36	National Background	Crossing Guard Background Check	\$15.95								\$15.95
37	Adobe	Adobe/Monthly	\$21.31								\$21.31
38	Tennis Court Supply	Pickleball Net			\$339.82						\$339.82
39	NEXTIVA	Monthly Phone/Fax	\$41.31						\$41.32	\$41.32	\$123.95
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Page 1 SubTotals			\$1,080.85	\$40.05	\$565.99		\$5.00	\$69.93	\$2,198.22	\$154.73	\$4,114.77

Page 1 Total Amount to be Paid \$4,114.77

**RIVER HEIGHTS CITY
COMBINED CASH INVESTMENT
RUNNING TOTAL - LAST 12 MONTHS**

Combined Cash Accounts		Final Oct-14	Final Nov-14	Final Dec-14	Final Jan-15	Final Feb-15	Final Mar-15	Final Apr-15	Final May-15	Final Jun-15	Final Jul-15	Final Aug-15	Final Sep-15
01-1010	Checking-General	126,283.50	109,352.45	142,957.41	156,647.98	212,242.41	267,048.75	299,526.00	325,256.78	365,848.50	334,153.85	300,289.62	253,658.19
01-1020	PTIF	47,768.04	47,787.95	47,808.56	47,808.56	47,848.18	47,869.70	47,891.24	47,913.85	47,935.94	47,959.51	47,984.35	47,984.35
01-1025	Zions Savings	239,178.63	239,178.63	239,100.65	239,100.65	239,100.65	239,177.31	239,177.31	239,177.31	239,254.84	239,254.84	239,254.84	239,254.84
01-1030	Lewiston Savings	245,605.96	245,605.96	245,698.82	245,698.82	245,698.82	245,789.69	245,789.69	245,789.69	245,881.61	245,881.61	245,881.61	245,881.61
01-1035	Cache Valley Savings	246,241.77	246,290.34	246,340.54	246,340.54	246,436.11	246,486.34	246,534.96	246,580.21	246,633.85	246,633.85	246,734.40	246,734.40
01-1075	Utility Cash Clearing Account					(607.42)					81.95	-	-
	Total Combined Cash	905,077.90	888,215.33	921,905.98	935,596.55	990,718.75	1,046,371.79	1,078,919.20	1,104,717.84	1,145,554.74	1,113,965.61	1,080,144.82	1,033,513.39
01-1000	Cash Allocated to Other Funds	(905,077.90)	(888,215.33)	(921,905.98)	(935,596.55)	(990,718.75)	(1,046,371.79)	(1,078,919.20)	(1,104,717.84)	(1,145,554.74)	(1,113,965.61)	(1,080,144.82)	(1,033,513.39)
	Total Unallocated Cash	-	-	-	-	-	-	-	-	-	-	-	-
	Cash Allocation Reconciliation												
10	Allocation to General Fund	96,550.48	64,336.50	(145,398.38)	176,250.67	212,855.34	232,409.48	251,942.62	273,360.86	320,732.47	305,720.15	314,595.33	293,797.85
40	Allocation to Capital Projects Fund	314,455.20	314,479.61	534,630.58	210,590.21	210,620.80	210,672.59	207,316.36	193,316.70	177,740.14	177,381.74	122,004.72	91,598.95
51	Allocation to Water Fund	98,354.00	113,395.50	128,250.55	138,565.72	151,401.43	171,356.48	193,692.51	205,222.92	213,858.64	196,736.98	211,960.39	216,270.68
52	Allocation to Sewer Fund	395,718.22	396,003.72	404,423.23	410,189.95	415,841.18	431,933.24	425,967.71	432,817.36	433,223.49	434,126.74	431,584.38	431,845.91
	Total Allocations from Other Funds	905,077.90	888,215.33	921,905.98	935,596.55	990,718.75	1,046,371.79	1,078,919.20	1,104,717.84	1,145,554.74	1,113,965.61	1,080,144.82	1,033,513.39
	Allocations from Combined Cash Fund	(905,077.90)	(888,215.33)	(921,905.98)	(935,596.55)	(990,718.75)	(1,046,371.79)	(1,078,919.20)	(1,104,717.84)	(1,145,554.74)	(1,113,965.61)	(1,080,144.82)	(1,033,513.39)
	Check - Allocations Balance	-	-	-	-	-	-	-	-	-	-	-	-

Resolution No. 7-2015
A RESOLUTION TO UPDATE FEES

BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF RIVER HEIGHTS, UTAH THAT: The revised fee schedule is hereby adopted and shall be in effect as of September 22, 2015.

ZONING CLEARANCE PERMIT

FENCE	\$35.00
DECK	50.00
COVERING (deck/patio/porch)	35.00
SHED: Fee per building	
Under 50 square feet no ZCP required	N/C
Up to 110 square feet	35.00
Up to 150 square feet	75.00
Over 150 square feet	100.00
GARAGE (Building used to store vehicles)	130.00
CARPORTS (temporary and permanent)	50.00
ADDITION TO HOUSE	150.00
HOUSE	200.00
COMMERCIAL BUILDING	200.00
SIGNS (FLAT, SUBDIVISION, WALL, ETC)	35.00
SOLAR PANELS	35.00

FLAG LOT 150.00

MINOR SUBDIVISION

Sketch Plan	200.00
Final Plat	400.00

SUBDIVISION/PUD

Sketch Plan (all Developments)	200.00
Preliminary Plat (Ten lots and under)	1,500.00
Final Plat	500.00
Preliminary Plat (Eleven lots and over)	3,000.00
Final Plat	800.00

COMMERCIAL DEVELOPMENT

Preliminary Layout and Design Review	200.00
Final Layout Submittal	400.00

PETITION FOR ANNEXATION 850.00 plus costs

PETITION FOR ZONE CHANGE 300.00 plus costs

PETITION FOR BOUNDARY CHANGE 150.00 plus costs

APPLICATION TO APPEALS AUTHORITY 150.00 plus costs

POW **EXCAVATION PERMIT** 650.00 (600 is refundable)

WATER HOOK-UP 1,500.00

SEWER HOOK-UP

Improved	1,200.00
Unimproved	1,700.00

STORMWATER

100.00

UTILITY FEES

Late fee	1.5%/mo (18% annual)
Shut Off Notice Delivery	20.00
Reconnect Water (1 st time)	25.00
Reconnect Water (after 1 st time)	50.00

BUSINESS LICENSE FEES

Commercial (less than 10,000 sqft)	150.00
Commercial (10,000 sqft or more)	250.00
Home Occupation	50.00
Renew	40.00
Home Occupation (fire inspection required)	80.00
Renew	60.00
Late fee (after January 31)	30.00

DOG FEES

License	
Spayed/Neutered	10.00
Otherwise	20.00
Late	10.00
Kennel License	25.00
Impound	10.00

RENTALS

City Building (residents only) – first 5 hours	100.00
Additional hours	25.00/hr
Pavilion – resident	50.00
Pavilion – non-resident	100.00
Deposit	100.00

UPDATED AND PASSED BY THE RIVER HEIGHTS MUNICIPAL COUNCIL, STATE OF UTAH, THIS 22nd day of September, 2015.

James Brackner, Mayor

ATTEST:

Sheila Lind, Recorder

Benefit of Painting Pickleball Lines on the Tennis Court in River Heights

1. Painting lines on the tennis courts would serve a much broader population of the city tax payers.
2. Cost to paint lines is minimal.
3. Painting lines would make better use of money already expended by the city.
4. Paint on one court would allow city to determine if there is sufficient demand to to justify costs for new pickleball courts.
5. Pickleball is a great sport for people of all ages.
6. Pickleball is an amenity that will draw people to the community.
7. Citizens can begin playing pickleball with minimal expense.
8. Pickleball is a sport that is spreading all through the state. It would be nice to keep our citizens active in good physical exercise.

Read by Peggy Smith

Considerations for building new pickle ball courts in the storm drainage area of subdivision

1. Courts would not be centrally located in city square – i.e. is not conducive to tournaments like the tennis tournament at Apple Days. They would not be adjacent to other recreation facilities for family activities that could use pavilion, playground, etc.
2. Is this area currently zoned correctly for recreation activities? It would likely need to go through rezone process,
3. This would be setting the city up for noise complaints from adjacent houses. Does the city even have a noise ordinance? A noise ordinance would likely be necessary if courts are placed in subdivision. Who would enforce the ordinance, City Council, Mayor, City Maintenance?
4. Concrete poured over culverts would likely have major cracks. This design concept may be effective in warm climates such as St. George or Phoenix, but in cold climates in northern Utah the freeze/thaw cycle would likely cause major ongoing cracks and damage. (To adequately compact dirt over a large drainage area would be very difficult, if not impossible).
5. There is a greater probability of courts being used for activities by neighborhood kids other than pickle ball. i.e. chalk art, skateboarding, skate boards, etc. Again, who will be responsible to police the courts use. (The tennis courts in the park have demonstrate this issue is manageable in the park. It will be different in a subdivision full of young children).
6. The location creates an attractive nuisance as young children walk to and from school. Additionally, it would likely attract non River Heights users being ~~is~~ⁱⁿ such a location compared to the park.
7. The construction of the courts is at least partially dependent on the developer. Typically, the goals and objectives of the City do not correspond to those of the developer. For example cost vs quality, completion schedule, and even payment from the developer for their share of the project.



River Heights City

This is a bid for River Heights City for web design work, hosting and maintenance. We have broken it down into sections so that prices and work can be selected a la carte.

Web Design - The website is currently built on Wordpress which is a great platform and can be set up for users to have access to different portions to make changes. The software is currently up to date but there are many improvements that can be made. Here are my suggestions:

- We suggest that the website be recreated to be mobile friendly. It does not currently have a responsive or mobile design. More than half the users are now on mobile devices.
- If the city is moved to Gmail we will integrate Google Calendar to display to the website.
- The agendas, minutes and audio would be broken down into tabs by year for easy lookup and growth.
- Contact info by page. Makes it easy to know who to call.
- Blog style layout to be easy to post to and see latest post.
- Integrate website with social media so posts on website upload to social media platforms automatically.
- Move all current content over and format it to fit new layout.
- Beautiful design that showcases the city and looks modern. It will be easy to change the look and feel later.
- A training session for those involved and how to use the site.

COST - \$3600

Begins with ½ down to start and the ½ after site goes live. Going live with the site will be considered the end of the contract. Any work done after that will be hourly or under a new agreement.

If rebuilding the website the first year of hosting is free. It will be \$360/year after that.

Hosting - Hosting includes the normal hosting account as well as Wordpress updates and upkeep. We will register and maintain the domain name, back up the website monthly or on major changes and restore the website if it ever goes down. We like to just take care of all the technical stuff so you don't have to worry about it. We will initially move over your website and domain name to our system as part of this same price.

COST - \$360/year

Pictures - We will travel around the city and take professional photos of the highlights of the city. Some of those highlights include major businesses, schools, parks, streets, neighborhoods and places that make River Heights unique. These photos can then be used on the website, brochures, economic development ventures, etc. They will be yours to use and I highly recommend having good pictures taken. 1 day of shooting and editing.

COST - \$400

Google Apps setup (Gmail) - We do not host email ourselves but can set you up on Google Apps as we talked about. This includes a \$5/month/user or a \$50/year/user fee from Google. We talked about setting up 10 users total. We suggest this be setup to charge a city credit card for ongoing billing. We suggest that Sheila be set up as an Admin user and then she can add the rest of the users. This will teach her how it is done so that she can administer users in the future. This will help reduce costs. Of course we will be available if you have any issues in the future. So my fee would be based on initial setup and several hours of training for those involved on Gmail, calendars, Drive, etc.

COST - \$200 (remember the fee from Google as well)

Hourly Rate - I prefer to set things up so that your staff can maintain and update most things. We will be there when you need help and can do that as needed, at an hourly rate. This is currently **\$70/hour**. This may go up in the future but I don't anticipate that anytime in the near future.

RESOLUTION 8-2015

A RESOLUTION CANCELING THE RIVER HEIGHTS CITY GENERAL ELECTION ON
NOVEMBER 3, 2015

WHEREAS, River Heights City scheduled a General Election on November 3, 2015 to elect three (3) councilmembers; and

WHEREAS, there are three (3) candidates for the three open positions on the River Heights Council; and

WHEREAS, Section 20A-1-206, Utah Code Annotated, 1953 as amended (UCA), specifically provides, in pertinent part, that a municipal legislative body may cancel a local election if the number of municipal officer candidates, including any eligible write-in candidates, for the at-large municipal offices does not exceed the number of open at-large municipal offices for which the candidates have filed; and

WHEREAS, also according to said Section 20A-1-206(c), UCA, the municipal legislative body that cancels a local election must pass, no later than 20 days before the day of the scheduled election, a resolution that cancels the election and certifies that: each municipal officer candidate is unopposed or the number of candidates does not exceed the number of open at-large municipal offices.

NOW, THEREFORE, be it hereby resolved as follows:

1. That three (3) persons have filed as candidates for the position of River Heights City councilmember
2. That there are three (3) open positions on the River Heights City Council for the term beginning January 1, 2016.
3. That the municipal officer candidates for the position of River Heights City councilmembers does not exceed the number of open at-large positions on the River Heights City Council.
4. That the River Heights City General Election scheduled on November 3, 2015, be and hereby is cancelled.
5. The City Recorder is hereby authorized and directed to publish the cancelled General Election on the Utah State Website, the City's public website and twice in the Herald Journal, a newspaper of general circulation, before the date of the scheduled election.

PASSED AND ADOPTED by the River Heights City Council this 22nd day of September, 2015.

James Brackner, Mayor

ATTEST

Sheila Lind, Recorder

Fire Protection Analysis

Present contract:

	Total Billing		Cost per Citizen	
	River Heights	Providence	River Heights	Providence
For 2011-2012	\$ 43,383.63			
For 2012-2013 (Prior Year plus 2%)	\$ 44,251.30	\$ 47,700.00	\$ 23.36	\$ 6.75
For 2013-2014 (Prior Year plus 2%)	\$ 45,136.33	\$ 50,916.00	\$ 23.83	\$ 7.21
For 2014-2015 (Prior Year plus 2%)	\$ 46,039.06	???	\$ 24.31	
For 2015-2016 (Prior Year plus 2%)	\$ 46,959.84			
For 2016-2017 (Prior Year plus 2%)	\$ 47,899.03			
For 2017-2018 (Prior Year plus 2%)	\$ 48,857.01			
End of contract				

Populations at 6/30/15

	Number	PerCent
Utah	2,942,902	
Cache Co	113,000	
Logan	48,997	84.54%
Providence	7,066	12.19%
River Heights	1,894	3.27%
Logan, Prov. & RH	57,957	100.00%

If Logan charged RHC at the same rate per capita

as Providence, the 2013-2014 billing would have been	\$ 13,648
And the annual savings would be (\$45,136-\$13,648)	\$ 31,452
Over 10 years (2015-2025) this would amount to	\$ 314,520

Providence pays 2% of Logan's Fire Suppression & Prevention

If RHC paid the same rate as Providence it would be .5361% of Logan's Fire Suppression & Prevention

Logan has proposed a revised contract for the fiscal year 2016-2017 for \$30,000 with an annual increase of 3% per annum for the following 3 years.

(The annual rate of inflation for the latest year is .2% and the average rate of inflation for the last 4 years is 1.02%.)

If RHC accepts this offer of \$30,000 for 2016-17 with an increase of 3% per annum the following cost are

	Current Contract	New Offer	Savings
2016-2017	\$ 47,899	\$ 30,000	\$ 17,899
2017-2018	\$ 48,857	\$ 30,900	\$ 17,957
2018-2019	\$ 49,834	\$ 31,827	\$ 18,007
2019-2020	\$ 50,831	\$ 32,782	\$ 18,049
Totals	\$ 197,421	\$ 125,509	\$ 71,912

The following possible options are analyzed:

	Current Contract	Possible Options		
		\$30,000 + 3%	\$25,000 + 1%	\$20,000 + 1%
2016-2017	\$ 47,899	\$ 30,000	\$ 25,000	\$ 20,000
2017-2018	\$ 48,857	\$ 30,900	\$ 25,250	\$ 20,200
2018-2019	\$ 49,834	\$ 31,827	\$ 25,503	\$ 20,402
2019-2020	\$ 50,831	\$ 32,782	\$ 25,758	\$ 20,606
2020-2021	\$ 51,847	\$ 33,765	\$ 26,015	\$ 20,812
2021-2022	\$ 52,884	\$ 34,778	\$ 26,275	\$ 21,020
2022-2023	\$ 53,942	\$ 35,822	\$ 26,538	\$ 21,230
2023-2024	\$ 55,021	\$ 36,896	\$ 26,803	\$ 21,443
2024-2025	\$ 56,121	\$ 38,003	\$ 27,071	\$ 21,657
Totals	\$ 467,237	\$ 304,773	\$ 234,213	\$ 187,371
Possible Savings	0	\$ 162,463.76	\$ 233,024	\$ 279,866.40